



WORKFORCE DEVELOPMENT MANAGER

The goal of this position is to plan, direct, coordinate, and lead training in the Korellis Training Center in a way that will enhance our employees' knowledge, skills, and performance levels.

Everyone's function within the company requires team members to be cooperative and helpful to the rest of the team. It is expected that each member of the team will assist others and that respect and cooperation will be provided. Korellis has an open-door policy and requires a teamwork approach and sharing of responsibilities. Any candidate should be able to adopt this mindset and co-exist within our collaborative environment.

Education/Experience/Requirements

- Successful drug, MVR, and background screenings
- OSHA 30
- Five years of experience in workforce development, training and development, leadership, organizational development, or similar
- Knowledge of roofing assemblies, applications, processes, manufacturers, and design

Description of Duties

- Design and implementation of training syllabus
- Design, develop, and maintain metrics that measure employee performance
- Daily operation of training facility
- Training and instruction on project sites
- Assist with recruitment and retention of workforce
- Analysis and monitoring of entire training process; ability to redesign and implement new ideas when opportunities arise
- Involvement/participation with NRCA and ProCertification programs
- Assist Safety Coordinator with workforce certifications and compliance
- Collaborate with Director of Operations, Human Resources, and Safety Manager to ensure training goals are in accordance with the Strategic Plan
- Knowledgeable in latest trends and best practice standards for both the roofing industry and various manufacturers
- Attend all required company meetings
- Represent the company in a professional manner
- Comply with all company policies and procedures
- Support the company's safety policy
- Maintain confidentiality of company and client information

Skills and Personal Attributes

- Proficient in Microsoft Outlook, Excel, and Word
- Ability to prioritize and meet deadlines/scheduling demands
- High level of self-motivation
- Self-starter with ability to create and achieve own goals
- Ability to collaborate and work effectively in a team environment



Position Type: Full Time

Immediate Supervisor: Director of Operations

Department Supervisor: Director of Operations

The Korellis Way

Korellis has been a Hammond-based contractor for over 60 years. We have employee-centric philosophy, which means we first take care of our employees through good wages and benefits, keep the organization on the cutting edge of innovation and technology, and empower the team daily. In turn, our employees deliver unparalleled results to our partners. We are 100% Employee-Owned through an ESOP; everyone has a vested interest in the success of Korellis. Everyone benefits from the knowledge of a team with over 2300 years of experience in the construction industry. All our employees have access to our onsite gym and game room, the opportunity to participate in charitable events, and can attend our many employee functions.

Benefits & Perks

- Weekly pay
- Health Insurance for employee and family
- Supplemental vision and dental insurance for employee and family
- 401(k) including company match
- Company ownership via ESOP (Employee Stock Ownership Program)
- Quarterly Safety Bonus Program
- Company-issued work truck or weekly truck allowance/reimbursement with fuel stipend
- Company-issued cell phone, laptop, and credit card
- PTO, sick days, bereavement pay, and paid holidays
- Company shirts and laundry service
- Korellis-branded apparel available for purchase onsite in Korellis office
- Onsite gym facility and game room
- George & Harriett Korellis Roofing Scholarship program and various other scholarships offered annually to employee and employee's children
- Company gatherings, team celebrations, and more

Korellis Roofing, Inc. is an Equal Employment/Affirmative Action Employer and is in compliance with the Federal E-Verify Program.

Apply online: <https://korellis.com/employment-application/>