

Roofing Technician Duties & Responsibilities

The Roofing Technician is responsible for assisting the Roofing Foreman with material handling; job set up and tear down, ensuring job site safety, and completing jobs per specifications. The Technician is also responsible for representing the company in a professional manner.

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed are representative of the knowledge, skill and/or ability required. Other duties may be assigned.

- Arrive to jobsite on time and ready to work with all necessary tools and equipment.
- Load and unload materials, equipment, tools.
- Support and assist the Foreman as directed.
- Direct customer questions to the foreman or superintendent.
- Review your timecard for accuracy, sign and return to Foreman at end of each workweek.
- Assist with set up of safety mechanisms (i.e.- roof brackets, fall protection harnesses, flag lines, scaffolding) as directed by your supervisor.
- Inspect all equipment prior to use to ensure safety.
- Report injuries to your supervisor immediately.
- Participate in weekly review of safety procedures and attend company safety trainings.
- Perform work according to Foreman and manufacture specifications.
- Perform job site cleanup.
- Communicate effectively with all other crewmembers.
- Maintain a positive attitude.
- Assist with other duties as assigned.

MINIMUM QUALIFICATIONS:

Experience: General construction knowledge is required.

Skills: Roofing experience is not required.

Language Development: Ability to read, write and speak proper English

Education: High School diploma or equivalent.

Must be able to lift and carry 80 lbs on a daily basis.

Must be able to climb ladders and access roofs for inspections.

Must be available for a background check

**Must be able to work all seasons outside, including winter.
OSHA certifications are a plus.**

Employee Signature: _____

Date: _____