



CYE Enterprises Inc., SBA 8(a) General Contractor, is looking for another motivated and talented individual to serve as Traveling Roofing Project Superintendent, Quality Control Manager and Site Safety and Health Officer for up-and-coming construction projects. The primary responsibility will be to supervise the field roof construction operations for projects awarded to CYE Enterprises Inc., and to complete the work on schedule, within the budget and to the quality of workmanship detailed in the award specification.

Regular Travel Required

In the performance of this function, it will also be this individual's responsibility to protect and promote CYE Enterprises Inc. interests in all matters and to do whatever is reasonably necessary to discharge their duties and responsibilities which include, but are not necessarily limited to, the following:

Job Duties and Responsibilities:

Roofing Project Superintendent

- Provide leadership to subcontractors, establish and/or maintain effective communication and relationships with all personnel involved with in a project.
- Have a thorough and complete knowledge and understanding of the contract award, each subcontract agreement, the contract drawings, specifications and to assist the Project Manager in the development of the on-site procedures whenever called upon.
- Plan and review the construction schedule with the Project Manager including quality control procedures, safety and security practices, field office location and layout, temporary utilities, staging areas, equipment and manpower.
- To coordinate, direct, monitor and inspect the activities of the subcontractors and suppliers of materials to ensure compliance with the specification.

Quality Control Manager

- To verify that each subcontractor has completed his contractual requirements as condition precedent to beginning his work at the jobsite. This includes a Certificate of Insurance, a fully executed Subcontract, a Schedule of Values and a Safety Program.
- Ensure that all required permits or licenses have been applied for and/or obtained necessary for contractual obligations.
- Cooperate with, and direct when necessary, the activities of the inspection agencies, and to effect remedial actions indicated by the reports of these agencies.
- Conduct twice weekly safety meetings with the subcontractors
- Generate Daily Production and Quality Control Reports annotating work done, labor and material employed throughout projects.
- At the end of the day, make sure the job is water tight for the night.

Site Safety and Health Officer

- To ensure that subcontractors enforce their safety program to include; conducting toolbox safety meetings, ensuring proper PPE is worn at all times and that the health and welfare of all employees is the first consideration reviewed by subcontractors. Implementation of our accepted Accident Prevention Plan.
- To ensure that necessary safety documentation is generated and accurately reflects the situation at hand.
- Responsible for the health and safety of people who work on our projects. STOP WORK AUTHORITY AT ALL TIMES.

Skills required:

- Must be willing to travel to job sites in multiple states.
- Must have at least 5-7 years of roofing experience.
- Candidate must be able to read construction blueprints and site drawings.
- Understand three phase construction processes and method.

- Safety Training: OSHA 30 Hour Card, CPR/First Aid
- Construction Quality Management for Contractors (CQM-C)

Computer Proficiency:

- Windows 10
- Microsoft Office Suite including MS Word, MS Excel, MS Outlook
- Adobe Acrobat

NOTE: This job description is not intended to be all-inclusive. Employee may perform other related duties as required to meet the ongoing needs of the organization. Candidate MUST QUALIFY for Military Base Access Pass/Badge with background check. Applicants must also have a valid driver's license and vehicle insurance. Validation will be conducted on licenses and certifications.

Benefits:

CYE Enterprises, Inc. is an Equal Opportunity & Drug Free Employer offering a great work environment, challenging career opportunities, competitive compensation and benefits that include:

- Career Advancement
- Company Sponsored Education/Training
- Paid Vacation and 11 Federal Holidays
- Health Insurance (premium cost share Medical/Prescription, premium cost share Dental, Vision – employee cost)
- Life Insurance \$70,000 Policy – company paid
- Long Term Disability Insurance – company paid
- 401k Plan with Company Match
- 40-hour work week
- Company-supplied computer
- Company-supplied printer
- Company-supplied mobile phone
- Company provides personal protective equipment, including work boots

Starting pay is commensurate with candidate's experience and qualifications.

EEO and Drug Free Workplace

Job Type: Full-time

Travel Required: Yes

Pay: \$58,000.00 - \$70,000.00 per year